



Group Rental Information Package

35190 Delair Road, Abbotsford, BC, V3G 2E2

Phone: 604-556-7000 Fax: 604-556-7001

www.culinaryartsabbotsford.ca

www.cascadechurch.ca

Thank you for considering us for your next function. The Salvation Army Cascade Community Church is a registered charity and we are pleased to offer these catering options through our Cascade Culinary Arts School chef training program. Your function provides practical experience for the students, an important component of the program. We think you will be pleased with the menu prepared by our chefs-in-training under the supervision of a certified Red Seal chef instructor.

In the following pages you will find lunch options, dinner options, room and equipment prices, and the rental agreement. Please note that as a charity we are not required to charge GST.

Due to health regulations, no food or beverages can be removed from the premises or brought in, with the exception of wedding cakes. Special dietary requests must be made no later than two days prior to the function. If there is something additional you wish to include on a menu, let us know. Our catering staff will do their best to accommodate you.

Our facility is not available on Sundays or long weekends. Saturday and evening bookings are subject to a fifty person minimum and there will be an extra charge for custodial staff. Smoking and alcohol are not allowed on the property.

For your convenience, maps to our location are available from the church office. For further information, please contact:

Joyce Primrose

Telephone 604-853-0368

Fax 604-556-7001

E-mail: CascadeBookings@shaw.ca

Visit the website at www.culinaryartsabbotsford.ca/conventioncentre.htm

CASCADE CULINARY ARTS SCHOOL

1. BREAKFAST BUFFET \$8.50

Scrambled eggs
Pancakes or french toast or pan fries
Bacon or sausage or ham
Muffins / danishes / assorted cereals
Fresh fruit platter
Coffee/tea/orange juice

2. COFFEE SERVICE

A. Continental Breakfast \$3.75 per person
Served on arrival and at first break
coffee/tea/orange juice
muffins / pastries / cold cereals

B. Continental Breakfast
as above, with fruit platter \$5.00 per person

Coffee/tea \$1.50 per person
Coffee/Tea/Muffin \$3.00 per person
Orange Juice \$1.25 per person
Fruit punch \$.75 per person
Pop/bottled water \$1.00 per person
Cookies \$1.00 per person

Decaf Coffee and Herbal Tea available on request.

6. LASAGNA \$10.00

Lasagna (florentine and/or vegetarian)
Garlic bread
Tossed garden salad or caesar salad
Dessert squares
Coffee/tea/fruit punch

7. LUNCH OPTIONS \$10.00

Your choice of one:
Honey Breast of Chicken / Roast Beef with Gravy /
Pacific Salmon

Your choice of one:
Potatoes or rice pilaf

Chef's Choice Fresh Hot Seasonal Vegetables

Fresh dinner rolls

Your choice of one:
Chocolate cake, strawberry rhubarb pie,
apple pie, strawberry layer cake,

Coffee/tea/fruit punch

You may add soup or a garden salad for an additional
\$1.50 per person or caesar salad for \$2.00 per person.

8. LUNCH OF THE DAY \$9.00

PLEASE NOTE:

Groups of fifteen or fewer people may be asked to
order the Lunch of the Day. Menu information for the
next week is available on Fridays.

LUNCH MENU OPTIONS

11:30 a.m. to 1:30 p.m.

3. SOUP AND SANDWICH BUFFET \$8.00

Soup of the day
Sandwich platter (assorted)
Dessert squares
Coffee/tea/fruit punch

4. SANDWICH BUFFET \$8.50

Sandwich platter (assorted)
Fresh fruit platter
Fresh vegetable platter
Dessert squares
Coffee/tea/fruit punch

5. COLD CUT SANDWICH BUFFET \$8.50

Cold cut meat and cheese platter (assorted)
Assorted breads and rolls
Lettuce and tomato platter
Pickle tray
Pasta or potato salad
Fresh fruit platter
Coffee/tea/fruit punch

9. PLATTERS

Fresh fruit platter \$3.00 per person
Fresh vegetable platter \$2.00 per person
Sandwich platter \$3.00 per person
Cheese and fruit platter \$3.00 per person
Meat and cheese platter \$3.50 per person
Dessert platter \$1.50 per person
(Nanaimo bars, carrot cake, brownies, butter tart squares)

10. AFTERNOON COFFEE SERVICE

Coffee/tea \$1.50 per person
Fruit punch \$.75 per person
Pop/bottled water \$1.00 per person
Cookies \$1.00 per person

Decaf Coffee and Herbal Tea available on request.

All food prices are subject to change without notice.

**CASCADE CULINARY ARTS SCHOOL
DINNER MENU OPTIONS**

11. PLATE SERVICE DINNER

CHICKEN (choose one)	\$17.50 per person
Honey Garlic Chicken Breast ~ Lightly Breaded Chicken Breast with Mushroom Sauce Chicken Cordon Bleu is available for an additional \$2.00 per person (maximum 100 people)	
TRADITIONAL TURKEY WITH DRESSING	\$17.50 per person
MAPLE GLAZED HAM WITH DIJON MUSTARD	\$17.50 per person
ROAST BEEF WITH YORKSHIRE PUDDING	\$17.50 per person
PACIFIC SALMON NEPTUNE	\$17.50 per person

Salad (choose one)

Tossed Garden Salad ~ Caesar Salad

Complements (choose one)

Roast Potatoes ~ Whipped Potatoes ~ Rice Pilaf

Chef's Choice of Seasonal Hot Fresh Vegetables

Dessert (choose one)

Strawberry Layer Cake ~ Decadent Chocolate Cake ~
Strawberry Rhubarb Pie with Whipped Cream ~ New York Cheesecake

All meals served with
Fresh Dinner Rolls (white and whole wheat)
Coffee/Tea/Fruit Punch

Decaf Coffee and Herbal Teas are available on request



12. DINNER BUFFET

(minimum 50 people)

\$17.50 per person

Entrée (choose one)

*Roast Beef au jus ~ Traditional Turkey with Dressing ~ Maple Glazed Ham ~
Chicken (as above) ~ Lasagna ~ Pacific Salmon*

Seasonal Hot Fresh Vegetables

Roast Potatoes

Fresh Fruit Platter

Fresh Vegetable Platter

Tossed Garden Salad

Rainbow Coleslaw Salad

Spiral Pasta Salad

Fresh Dinner Rolls (white and whole wheat)

Assorted Dessert Squares, Tarts and Pastries

Coffee/Tea/Fruit Punch

An additional entrée may be added for \$3.00 per person

All food prices are subject to change without notice.

Cascade Culinary Arts School is a ministry of The Salvation Army Cascade Community Church
35190 Delair Road, Abbotsford, BC, V3G 2E2 Phone: 604-556-7000 Fax: 604-556-7001 www.cascadechurch.ca

CASCADE CULINARY ARTS SCHOOL RENTAL RATES

Sanctuary (seats 385 people)

Workshop(s) (platform left as is)	200.00
Workshop(s) (platform to be cleared)	300.00
Weddings including rehearsal, ceremony and reception held here*	300.00
Weddings, including rehearsal and ceremony only	500.00
Funeral or memorial service (includes dining room for reception)	200.00
Pastor (CCC Pastor must approve outside pastor)	Honorarium

*The reception cost is determined separately.

Banquet and Meeting Rooms

	Full Day	Half Day
	(4+ hours)	(up to 4 hours)

		Full Day (4+ hours)	Half Day (up to 4 hours)
Gymnasium (seats 230)		115.00	80.00
Dining Room (seats 90)		115.00	80.00
Foyer		75.00	50.00
Private Dining Room (approx. 16'x24')		60.00	40.00
Large Classroom (approx. 18'x26')		65.00	45.00
Small Classroom (approx. 13'x18')		40.00	30.00
Library (approx. 11'x23')		40.00	30.00

Personnel and Equipment Charges

Each tablecloth/skirting (not service tables)	5.00ea.	Lattice	30.00
Custodian after hours (minimum 4 hours*)	18.00/hr		
Soundman (minimum 3 hours)	25.00/hr	Lapel Microphone	15.00

- There is no extra custodial charge for functions during regular business hours; any after hours charges will be determined for each booking
- The facility is not available on Sundays.
- There is no GST.
- Gratuities are optional.

Notes:

- High speed cable internet is available in the dining room and the gym.
- Dry-erase markers, pens, flip-chart paper, etc. are to be supplied by the renting group.
- Round tables in the dining room are 54" and seat 6 people comfortably.
- Round tables (folding) for the gym are 60" and seat 8 people comfortably.
- Short rectangular tables are 30" x 6'. Long rectangular tables are 30" x 7'.
- A floor plan is available from the church office or on our website.

CASCADE CULINARY ARTS SCHOOL RENTAL AGREEMENT

Group: _____ **Function Date(s):** _____

Contact Name: _____ **Phone:** _____ **Cell:** _____

Billing Address: _____ **E-mail:** _____

_____ **Attendance Expected (#):** _____

Name of Event for Signage: _____ **Meal Serving Time:** _____

ROOM(S) (see rental rates):

TIMES

IN OUT

1. _____

2. _____

FOOD (see menu options)

Please indicate your choices:

1. Breakfast Pancakes French Toast Pan Fries Bacon Sausage Ham

2. Morning Coffee Service

Continental Breakfast A Serving Time: _____ & 1st Break Time: _____

Continental Breakfast B Serving Time: _____ & 1st Break Time: _____

Beverage Service only COFFEE/TEA PUNCH OR. JUICE MUFFINS COOKIES Time: _____

3. Soup & Sandwich Buffet

4. Sandwich Buffet

5. Cold Cut Sandwich Buffet pasta salad or potato salad

6. Lasagna florentine and / or vegetarian

garden salad or caesar salad

7. Lunch Chicken Roast Beef Salmon

Potatoes Rice Pilaf Garden Salad and/or Vegetable

Chocolate Cake Strawberry-Rhubarb Pie Strawberry Layer Cake Apple Pie

8. Lunch of the Day

9. Platter(s): FRUIT VEGETABLE SANDWICH CHEESE/FRUIT MEAT/CHEESE DESSERT

10. Afternoon Coffee Service

Beverage Service COFFEE/TEA PUNCH COOKIES Time: _____

11. Served Dinner Honey Garlic Chicken Chicken with Mushroom Sauce Pacific Salmon

Turkey Ham Roast Beef Cordon Bleu

Garden Salad Caesar Salad

Roast Potatoes Whipped Potatoes Rice Pilaf

Chocolate Cake Strawberry-Rhubarb Pie Cheesecake

12. Buffet Dinner Roast Beef Turkey Ham Chicken _____ Lasagna Pacific Salmon

CASCADE CULINARY ARTS SCHOOL
RENTAL AGREEMENT (continued)

Group Name: _____ **Function Date:** _____

EQUIPMENT:

- | Included in room rental fee | | Additional cost – see rental rates – | |
|---|--|---|--|
| <input type="checkbox"/> TV/VCR/DVD | | <input type="checkbox"/> Tablecloths | |
| <input type="checkbox"/> Overhead Projector | | <input type="checkbox"/> Table Skirting | |
| <input type="checkbox"/> Flip-chart Stand | | <input type="checkbox"/> Lattice | |
| <input type="checkbox"/> Internet (Password for wireless required) | | <input type="checkbox"/> Lapel Microphone | |
| <input type="checkbox"/> ___ Microphone(s) (not lapel) | | | |
| <input type="checkbox"/> ___ Round Tables (people per table ___) | | | |
| <input type="checkbox"/> ___ Rectangular Tables (people per table ___) | | | |
| <input type="checkbox"/> Podium | <input type="checkbox"/> Registration Table | | |
| <input type="checkbox"/> Screen | <input type="checkbox"/> Networking Tables ___ | | |
| <input type="checkbox"/> Extension Cord | <input type="checkbox"/> Trolley | | |
| <input type="checkbox"/> Resource Table | Piano | | |

ROOM SET-UP

- Board Room Style U-Shape Theatre Style Classroom Style

PERSONNEL (see rental rates): Sound man Custodian _____ hours

SPECIAL INSTRUCTIONS:

FOR OFFICE USE ONLY:

ROOM/FOOD/EQUIP/PERS.	ADDITIONAL COSTS	#	RATE	AMOUNT

TOTAL \$ _____

CASCADE CULINARY ARTS SCHOOL RENTAL AGREEMENT (continued)

TERMS AND CONDITIONS:

The renting group hereby covenants and agrees as follows:

1. Use of the facilities will be permitted and services will be provided on the date(s) and times as selected on Pages 1 and 2 of this agreement.
2. The facilities shall only be used for the purposes for which they were designed, and for no other purposes whatsoever.
3. Room access will be restricted to the room(s) booked and general washrooms.
4. The artificial plants cannot be moved except by Cascade custodial staff. They are not to be decorated.
5. Dining Room tables may not be removed from the Dining Room.
6. Menu selections and anticipated number of attendants must be submitted **14 days** in advance of the function. Failure to do so may result in the menu choices being made according to other functions already booked. A confirmed number of attendants must be provided 5 days prior to the booking.
7. **The confirmed number of people attending can be increased after the 5 day deadline by a maximum of 10%. If the confirmed number decreases after the 5 day deadline, the charge will be for the number confirmed. .**
8. Cancellation must be made 14 days in advance of the rental date, otherwise 50% of the total will be charged. Cancellations not made at least 3 days in advance of the rental date will result in the total amount of the booking being charged.
9. The total amount of the booking is payable within 30 days of invoice date. Weddings require a **non-refundable** deposit equal to 50% of the room rental charge in order to secure the booking. The balance is to be paid 14 days prior to the wedding date.
10. Dry-erase markers, overhead projector supplies, flip-chart paper, pens and similar supplies shall be supplied by the renting group.
11. Decorations, posters, charts or any other materials may not be attached to any part of the premises other than as directed by the facility staff.
12. Due to health regulations, **no food or beverages can be brought in or removed from the premises**, with the exception of wedding cakes. Please note there is \$1.00 per person plating fee.
13. The renting group shall be responsible for the cost of repairing any damages incurred arising from the renting group's use of the facilities.
14. The consumption of alcoholic beverages is not permitted in or around the facilities, and smoking is not permitted in the facilities or on the property.
15. Throwing confetti, rice or any other strewing product is not permitted in or around the facilities. Bubbles are not allowed inside the building.
16. All candles must be dripless. Drop sheets must be provided by the renting group for candelabras and centrepieces. The renting group will be held responsible for any additional costs resulting from wax damage.
17. The renting group waives any legal liability against and undertakes to indemnify The Salvation Army and each of its officers, directors, employees, volunteers and agents for any bodily injury or property damage arising out of the renting group's operations and activities. The renting group shall obtain and maintain general liability insurance including coverage for the indemnity provided in this agreement.

I have read this agreement and agree to be bound by the terms and conditions contained herein and hereby warrant and represent that I execute this agreement on behalf of the renting group and have sufficient authority to bind the renting group with my signature.

Signature

Name (please print)

Date signed

Name of Renting Group

Date of function